

## LAKESIDE MEDICAL CENTRE PATIENT PARTICIPATION GROUP

**Minutes & Action points of Meeting Held DATE 28<sup>th</sup> June 2017**

**Present: Marie Wright (MW) Katie Mackintosh (KDM), Jane Oakley (JO), Barbara Boxley, (BB), A.J. Serzin and Andrew Sankey**

Topic	Discussion	Outcome/Actions	Target Date	Responsible Person	Completed (Date)
Apologies					
Minutes of previous Meeting.	Minutes were read and approved.				
Matters arising.	<p>PADDS – MW said that another date would be arranged possibly for the next meeting.</p> <p><b>Update 23.02.17</b> – should be coming to the next meeting.</p> <p><b>Update 04.04.17</b> – MW is still trying to arrange but they are currently recruiting new members and will be in touch with MW soon.</p> <p><b>Update 16.05.17</b> – The next PADDS meetings will be on the 3<sup>rd</sup> June and 1<sup>st</sup> July. We are still waiting for a date when someone can come to PPG meetings.</p>	arrange date for PADDS to attend the PPG meeting	<b>16.05.17</b>	MW	Ongoing
Wellbeing café	Sam Arrowsmith and Janis Garbett from the Community Matron team attended to spread the word about the Wellbeing Café at Codsall and Wombourne. Each café has a theme with a guest speaker. There are stalls available with information from sources such as Citizens advice and armchair exercises, as well as a cup of tea/coffee. There is no transport currently available but they are trying to find funding. There is no age limit but the currently the	KDM/MW to promote through surgery as appropriate			Complete

	youngest is about 40. Husband/wives/carers all welcome.				
Friends and Family	<p>Lots of positive feedback again- 2 negative responses one with a comment about waiting too long in waiting room to be called in.</p> <p>Some of the positive feedback from previous month has been included in the next newsletter as suggested by the PPG.</p>				Complete
Change in protocol	<p>We are changing the protocol for booking appointments. From now on we will ask patient what they are coming in for to ensure that they are signposted in the right direction and that they get enough time with the doctor for their issue. This will be reflected in the message patients here when they call the surgery.</p>				Complete
Breast screening	<p>KDM has been in contact with Sandra who is leading the way in trying to move breast care from Wombourne to Codsall, which is a more convenient location for more patients. As of yet she has not made much progress with the parties involved. She has spoken to Gavin Williamson, who has arranged a meeting to discuss the issue.</p> <p>Feedback from this meeting to follow. She also arranged a meeting with the South Staffordshire Breast Screening Service, who explained that they were making changes to the service but they were not consulting with service users at this time.</p> <p>It is possible that patient can attend the screening service at Tettenhall wood.</p> <p><b>Update 04.04.17</b> – the service at Tettenhall wood is for Wolverhampton patients, South Staffs patients not able to attend.</p>	<p>Look into the option of patients going to the screening service at Tettenhall wood/Lower green medical centre</p>	04.04.17	KDM	Ongoing

	<p><b>Update 16.05.17</b> – no further updates on this matter.</p> <p><b>Update 27.06.17</b> – To update the site in codsall make it suitable for the Breast screening van will cost £2000. Various people have offered to help raise the money.</p>				
District PPG	<p>The draft minutes have been published for the last District PPG meeting. Breast screening update was mentioned as above.</p> <p>They are looking to develop face to face engagement. Getting people more involved. More information to follow.</p> <p>The next meeting will be held on Thursday 27<sup>th</sup> July.</p>	PPG encouraged to attend next meeting 27/7/17			Complete
Health information week.	<p>Community Health week – First week of July Library run health week, where they hand out leaflets at the library. We can piggyback of this and do something ourselves through the library.</p> <p><b>Update 27.06.17</b> - Next week is Health information week and as a part of this we will be holding a health information day at Perton Library. It will be from 10am to 1pm on the 6<sup>th</sup> July. We have arranged for various stalls including Compton hospice, the Goodlife, Physichealth as well as others. If all goes well we will be looking to expand it for next year.</p>	PPG to tell their friends about event			Complete
Other matters	<p>Not all the new members from the last meeting have attended for this meeting. It was decided that we did not want to text all the patients as we did last time but we may do next time as this would mean we are texting every three months. We did however tweet about the forthcoming meeting.</p>	MW to contact new members and see if they are interesting in continued membership.	16/06/17	MW	Ongoing

	Texting service – Can the patient opt out of specific functions or is it all or nothing, patient would like to opt out of Friends and family, but not appointment reminders. <b>Update 27.06.17</b> – can only opt out of everything.	Contact MJOG to ask if this is possible	16/06/17	KDM	Complete
Meetings for 2017	8 <sup>th</sup> August 19 <sup>th</sup> September 31 <sup>st</sup> October 12 <sup>th</sup> December				
Next Meeting	Tuesday 8 <sup>th</sup> August				